

## Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

October 18, 2022

Meeting Held via zoom

6:00 PM

Meeting was called to order at 6:00 p.m. by Mary Schneider. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

**Board members present:** Mary Schneider, Andrea Schulz, Joe Brown

**Board members absent and excused:** Steve Olson

**CPMG Staff:** Virginia Johnson, Association Manager

**Contractors:** None

### **Appointment of Board Member:**

- **Motion:** to appoint Eric Engen (7404) to serve on the board with a term expiring in 2025 was made by Andrea Schulz, seconded by Mary Schneider and passed unanimously.

### **Election of Officers:**

- **Motion:** to elect Mary Schneider – President; Andrea Schulz – Vice President; Joe Brown – Secretary; Eric Engen – Treasurer and Steve Olson at large was made by Andrea Schulz, seconded by Mary Schneider and passed unanimously.

**Homeowner Forum:** 5 homeowners in attendance –

- **Topics:** cement, roof inspections, snow contract, shoveling steps, water intrusion from august large rain storm.

### **Approval of Meeting Minutes:**

- **Motion:** To approve the August 16, 2022 meeting minutes as written was made by Mary Schneider, seconded by Andrea Schulz, and passed unanimously.

**Association Manager's Report:** Virginia Johnson

Virginia provided update on daily operations.

### **Business & Discussion Items:**

- **Discussion:** the Board/CPMG will work with R3NG to determine if there is a drainage issue that affects the property or are recent symptoms a result of the August storm that showed flooding and intrusion all over the city.
- **Discussion:** hand rails on common steps will be looked at for repair and or replacement in spring 2023 -

### **Business Decisions made:**

- **Motion:** to approve the CPMG 2023 contract was made by Andrea Schulz, seconded by Joe Brown and passed unanimously

### **Action Outside of Meeting: None**

### **Financials/Legal:**

- **Motion:** To accept the August and September 2022 financials prepared by CPMG, subject to audit, was made by Andrea Schulz, seconded by Joe Brown and passed unanimously.

**Review:** The Attorney Status Report was reviewed. No accounts currently at Attorney.

**Architectural:** None

**Correspondence:** None

**Hearings:** None

**Adjournment:** 6:59 p.m.

**Next Meeting:** February 21, 2023 – sooner if business need